

**Minutes of the
ROCK ISLAND COUNTY WASTE MANAGEMENT AGENCY
(RICWMA)**

Tuesday, March 20, 2018, 1:00 p.m.
Bi-State Regional Commission Conference Room
1504 Third Avenue
Rock Island, Illinois

MEMBERS IN ATTENDANCE

Mr. Vern Winter, Chair, Rock Island	Mr. Scott Noyd, Rock Island County
Ms. Annette Ernst, Coal Valley	Ms. Alissa Sallows, East Moline
Mr. Nick Gottwalt, Carbon Cliff	Mr. Mike Waldron, Moline
Mr. Rodd Schick, Moline	Mr. Jim Grafton, Silvis

MEMBERS ABSENT

Mr. Mike Bealer, Vice Chair, Coal Valley	Ms. Michelle Bergeson, Hampton
Mr. Dave Pannell, Milan	Ms. Missy Housenga, Rapids City
Ms. Patsy Fidler, Cordova	Ms. Caryn Unsicker, Silvis
Mr. Dave Lambert, East Moline	Mr. Bruce Peterson, Port Byron
Ms. Louisa Ewert, Sec./Treas., Rock Island Co.	Mr. Curtis Morrow, Andalusia

OTHERS PRESENT

Ms. Sarah Gardner, Bi-State	Mr. Mike Weikert, Weikert Recycling
Ms. Kathy Morris, Waste Commission of Scott County	Mr. Dave Collier, Citizen

1. Approval of Minutes of the February 20, 2018 Rock Island County Waste Management Agency Board Meeting. Mr. Winter chaired the meeting and directed the Board to the February 20, 2018 minutes for review. Mr. Waldron motioned to approve the minutes, and Ms. Sallows seconded. The motion carried by unanimous approval of the Board.
2. Financial Report. (Status of income/expenses and approval of bills for payment.) Ms. Gardner presented the March 20, 2018 Accounts Payable Statement in the amount of \$79,796.48. She noted this amount included the second disbursement of SWAG grant funds to member governments. Mr. Winter asked for a motion to accept the monthly bills. Mr. Gottwalt moved to approve the bills as presented, and Mr. Waldron seconded. The motion carried by unanimous approval of the Board.

Ms. Gardner presented the February 28, 2018 Financial Reports. She explained that in this expense report and all expense reports going forward, items included in current month's expense that are to be paid in the current month are noted in the "Explanations" column for accounting clarity. Mr. Winters asked for a motion to accept the Financial Reports and to

place them on file. Ms. Sallows so moved, and Mr. Waldron seconded. The motion carried by unanimous approval of the Board.

The February 28, 2018 Rock Island County RICWMA Financial Report Summary (Cash Basis) is as follows:

RECEIPTS – FY 2018

Millennium Waste (Waste Connection)	\$	308,704.39
Republic Services	\$	137,863.65
Interest	\$	3,386.44
TOTAL	\$	<u>449,954.48</u>

Prior Years Receipts \$ 8,867,801.11

DISBURSEMENT – FY 2018	\$	(330,331.96)
Prior Years Disbursements	\$	(8,482,272.91)

CURRENT BALANCES

Pool	\$	505,000.00
Checkbook	\$	150.72
TOTAL	\$	<u>505,150.72</u>

Accounts Payable March 20, 2018 \$ 79,796.48

Cash Balances as of March 20, 2018 \$ 426,141.11

3. Agency Program Reports. Mr. Winter asked Ms. Gardner to review the February 2018 reports for the benefit of the Board as follows:

Residential White Goods and Used Tires Collection Program: There were 37 white good units and 274 tires collected. There were 4 no-shows.

Household Hazardous Waste (HHW) Collection Program: There were 97 Rock Island County residents who disposed of HHW items at Scott County's HHM facilities.

Electronic Waste Collection Program: There were 276 residents who disposed of 21,472 pounds of e-waste at Scott County’s electronics facility. This is an average of about 78 pounds per resident.

RICWMA Member Government Tire Disposal Program: Local communities of Rock Island County disposed of 2.61 tons of tires at the Waste Commission of Scott County landfill location.

Regional Drop-Off Recycling Program: A total of 68.67 tons of fiber and non-fiber material was collected and processed. This consisted of 50.55 tons of fiber and 18.12 tons of non-fiber co-mingled materials. There were a total of 64 container pulls at an average weight of 1.01 tons/pull for fiber and 1.29 tons/pull for non-fiber.

RICWMA Website Statistics: The RICWMA website had 262 unique visitors and 714 page views.

4. Other Business.

Waste Commission of Scott County Charges for RICWMA Communities – The board reviewed a price sheet and sample invoices provided by Ms. Morris of the Waste Commission of Scott County for local governments that utilize e-waste and very small quantity generator (VSQG) hazardous material disposal through the Waste Commission facility. Mr. Winter asked whether the sample bill reflected a monthly charge or material that accrued over several months. Ms. Morris said it was her sense that it was the latter. Ms. Morris also noted that the Waste Commission could accommodate requests such as spending caps at the request of RICWMA, such that participating member governments would be responsible for the disposal costs above the set amount. She also said the Waste Commission could send staff free of charge to a facility to help determine if waste was hazardous or if it was safe to simply landfill. Ms. Gardner asked if this was currently available to all local governments and businesses, or if it would be a benefit of setting up a program for member governments. Ms. Morris said it was available to all regardless. Mr. Winter asked the board if RICWMA wanted to enter into an arrangement with the Waste Commission to pay a portion of disposal fees for member governments or continue the current arrangement in which each member government is responsible for its own material disposal and costs. Mr. Noyd suggested it raised a question of fairness, as it was unclear how to determine what portion of the costs RICWMA should cover for each member government. Mr. Winter said he felt this waste material belonged to each city and was their responsibility. He then called for a motion. Mr. Gottwalt moved not to enter into an agreement with the Waste Commission of Scott County to cover e-waste and VSQG disposal costs and instead to continue the current arrangement in which each member government is responsible for its own waste. Ms. Ernst seconded. The motion carried by unanimous approval of the Board.

5. Other Activities.

IL EPA solid waste fee report: Ms. Gardner reported that the annual report on tipping fees collected by RICWMA was due to the Illinois Environmental Protection Agency (IL EPA) at

the end of the month, and that she was in the process along with Bi-State accounting staff to prepare and submit the report.

Budget: Ms. Gardner noted that next month RICWMA would enter the fourth quarter of its fiscal year, and so she has begun to review financial documents to prepare a draft budget for FY19. She expects to bring the draft budget to the board for consideration and review in the months ahead.

Knoxville Road: Ms. Gardner reported that with the passing of winter weather, she has resumed communication with John Massa of Rock Island County about a cleanup of metal debris along Knoxville Road. She has also been in contact with Kurt Liske about hosting a simultaneous Xstream Cleanup event in the ditch along the road. She expects to meet with Mr. Mass and Dominic Remmes of Millenium Waste in April, with a goal of scheduling a cleanup event in late summer or early fall.

Technology/Software Request from Moline: Ms. Gardner reported that she has been contacted by J.D. Schulte who would like to request financial assistance from RICWMA to purchase radio frequency ID (RFID) chips and software that will work with the new recycling carts purchased by the city. The technology is similar to that used by Davenport, Bettendorf, and Scott County, and will help the city collect data on waste diverted from the landfill and track misuse of the carts. Ms. Gardner has been in discussion with Mr. Schulte about using SWAG grant funds for this request. Mr. Schulte provided a letter for the board detailing the request and plans to attend the April meeting to discuss it in person.

6. Comments from the Public. None.
7. Adjournment. Having no further business to conduct at this time, Mr. Winter asked for a motion to adjourn the meeting. Ms. Ernst moved to adjourn, and Mr. Waldron seconded. The motion passed, and the meeting adjourned by consensus of the Board at 1:29 p.m.